

Welcome to



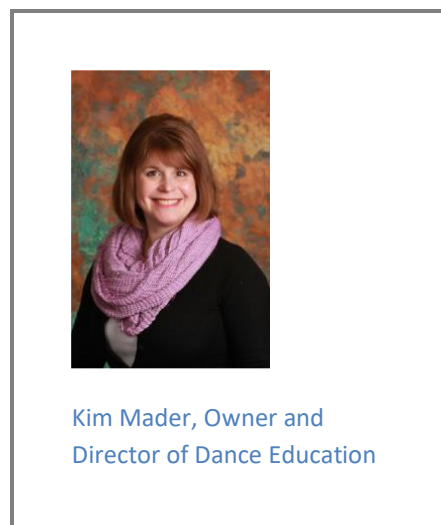
We welcome you to dance classes at Footworks Dance Company. We are proud to offer a variety of classes with something for everyone, of all ages, abilities and interests. We strive to provide you with the highest level of dance education, creative choreography and wonderful memories that will last a lifetime. Our training is more than dance and we aim to create artistic dancers who will become the leaders of tomorrow, with confidence, great character and integrity. We are here to help you every step of the way. We welcome you to our dance family!

Look for our spectacular spring performance. Come enjoy all the fun of this amazing performance and watch your dancer's confidence grow! Our students also perform in our "FDC Winter Showcase" week. This is a week of dance with short performance nights right here at our Kimberly studio. We devote this week to local charities and giving back to the community.

Look for our fun days that we have lined up this season: In October we have "Monsters & More Dance Week", In February we have "Love Dance Tutu Much" week. In December we will have our Winter Wonders Showcase, in May we will have our Spring Performance. We are also planning our Princess/Prince & Hero Week week.

We have a positive channel for families to inquire with questions. If you have questions, please stop at our front desk. Also, quick questions can be emailed to footworksdancecompany@gmail.com and will be answered during our regularly scheduled hours. You can also reference our website at www.footworksdancecompany.com. The website includes:

- [Class Schedules](#)
- [Registration](#)
- [Class Descriptions](#)
- [Class Attire](#)
- [Among More...](#)



Kim Mader, Owner and
Director of Dance Education

All classes are available on a first come basis, and we recommend early registration, as we have limited enrollment. Fall classes are available **as space permits** through October 31. All classes will be closed when maximum enrollment is reached. Please remember to wear proper dance attire to class. **The dress code is posted on our website and your teacher has final approval of all attire.**

Please follow safety protocols and wash hands regularly and stay home if you are ill or have been in contact with someone with Covid 19.

Throughout the season, we may send home handouts in classes and post important information in the studio lobby. **We send out e-mails regularly**, therefore please provide us with an e-mail address at registration. This is our main form of communication throughout the season, and it is the parent's responsibility to check these sources for information. The studio address is 728 Schelfhout Ln, Kimberly, WI 54136. The studio telephone number is 920-423-7166.

We are excited to provide you with a great dance experience.

Sincerely,
Kim Mader (Footworks Dance Company Director)
And the Footworks Team

Director of Customer Accounts – Terri Smith - Ms Terri can help you with your billing questions during the season

General information: Look for an updated studio calendar to come out September. The studio is closed on Halloween Day, Thanksgiving week, Christmas/New Year's weeks and a spring break. Various extended Days off throughout the summer will be scheduled. You are important to us (if we are not at the studio, please email us or leave a message on our studio phone), we will return your call/email when our office is open again. If the Kimberly School District cancels class or dismisses school early due to inclement weather, Footworks Dance Company Classes will also be cancelled.

IN BETWEEN CLASS NOTICE:

A 1 – 3 minute breaks will be given in between classes to allow for shoe/attire changes for students. If teachers need to do extra cleaning for Covid19, a few extra minutes may be taken in between classes.

Registration and Tuition: ON-LINE REGISTRATION IS AVAILABLE, at www.footworksdancecompany.com.

Payment is accepted in cash, check or credit card. Payments can be made right on your student portal 24 hours a day or at our reception desk during regular hours. Automatic payments are available and is required for monthly payers. A \$30 family registration fee is due when you register. Tuition must be paid in a timely manner in accordance with the payment plan you have chosen, with the dates provided on the tuition chart. **Parents should mark their calendars now for payment due dates, as individual reminders/statements are not printed or sent.** You can check your account at any time in the portal. Overdue accounts will result in suspension of your child in classes until the account is made current and will be assessed an automatic late fee of \$25, which is assessed every 30 days on the 2nd of the month. **Please remember Footworks does not offer refunds, or credits, for change of mind or other circumstances.** Footworks does not offer refunds or credits for any reason for costumes or competition fees. Full session tuition fees are due for the session once you have registered, regardless of the payment option or number of classes attended, as classes are registered for by the session.

Walk In Group Class Rate = \$28/class unless otherwise posted

2021/2022 Private Lesson Rate = \$28 for 30 minute class

Costumes: Costume Fees are due Oct 15. Most costumes range from \$69 - \$110. Add \$8 for all XLC and XLA costumes. Add \$15 for all XXLA or XXLC or larger costumes. XL costume fees will be added to accounts after costume sizing.

Shooting Stars = \$69.99

Regular Enrichment and Ballet 1 - \$75

Ballet, Pointe, Combination and Competiiton* - \$86

*competition costumes range from \$86 - \$110

CLASS OBSERVATION: Parents are invited into class on the designated teacher observation nights

STUDIO CLASS PHOTOGRAPHS ARE TAKEN IN the spring at the studio by Debbie Daanen Photography.

* Competition company photographs are also taken in the fall.

STUDENT/studio CONDUCT: Students and studio visitors are expected to conduct themselves with respect to staff, fellow students and all studio visitors and in accordance with studio policies. Students or visitors will be dismissed from class (or the studio) who are a harm to oneself or others. Appropriate language for children is expected of everyone while at the studio. Footworks reserves the right to dismiss students or visitors from the studio, no refunds given.

RECITAL: Rehearsals for the recital are mandatory. Tickets/Recital fees are available in March/April. Show assignments are posted in the spring. A recital t-shirt of \$14 may be required of dancers. The recital backstage area is secure and dancers are to remain for the entire showtime. Only volunteers, students and staff are allowed backstage.

COMPETITION COMPANY FEES ARE DUE in a timely manner. Competition company members should look for this information to come in the fall.

ATTIRE: A LEOTARD (OR SPORTS BRA & DANCE SHORTS) is required of all female dancers. A leotard and bun is required in ballet classes. Please see your specific class attire and shoe requirements in the website. Male students should wear a T-shirt and athletic shorts, jazz pants or male ballet pants. Absolutely no street clothing is allowed. Dancers are expected and will be asked to remove Sweatshirts and T-shirts and any other clothing or jewelry not appropriate for dance. Hair should be neatly secured up. Students not dressed properly will be given a verbal warning the first time, an email sent home to parents for 2nd warnings and **will be asked to sit out of class with future offenses**. Shoe requirements are listed in class descriptions. We recommend purchasing your shoes through **Footworks Co. Dancewear** to ensure the correct style is bought.

Competitors should check with their instructors before purchasing shoes for their classes. We recommend ordering your shoes through the studio. Competition shoes will be confirmed with the costume selection in the fall.

ATTENDANCE: Enrichment classes are expected to maintain an 80% attendance rate and company classes, an 85% attendance rate. Students who fall below these attendance rates, will be assigned a make-up class at the instructor's discretion or be suspended from the team or classes until classes are made-up (without refunds). Private/make-up class rate \$28 per ½ hour.

Competition Company Dancers Only: **1 absence ONLY, in the month prior to a competition**, is allowed. Multiple absences in a month prior to a competition, WILL result in a required make-up class at a rate of \$28 per half hour session or an automatic suspension will be issued (if a doctors note is not provided). It is extremely important for teams to practice with all teammates present. Competitors are expected to compete with their groups at all assigned performance, regional and national competitions. **Failure to do so, will result in automatic re-choreography fees and additional competition registration fees and suspension from the team.** Please see our competition contracts and information on these policies.

Solo's and duets have a class calendar and your class time is reserved for you each week. **You will be credited the time whether you are in attendance or not.** All practices must take place at Footworks. Additional private lesson time is available by purchasing and/or scheduling time with our receptionist at the front desk. All additional practices must be scheduled with our receptionist first and payments made at the front desk prior to meeting.

UNLIMITED CLASS RATE: We offer and recommend Competition Company Dancers choose the unlimited rate as the tuition option. This is our best value option. **(7 GROUP class selections throughout the year are required for eligibility, solos do not count towards the initial 7 classes – performance, ballet, jazz, lyrical, technique, 2 focus genres).** This offer lets you attend as many group classes as you want throughout the year (July – May). (note: competition companies are by invite only). It also includes up to 4.5 hours of time for a solo/duet/trio.

We gladly welcome your questions or comments at a time that does not interrupt classes. Please feel free to schedule an appointment or talk with our receptionist regarding your questions or comments.

HAPPY DANCING!

The Footworks Team



Policies, Guidelines and Etiquette

1. It is the parent's responsibility to read the studio policies, etiquette and guidelines.
2. No gum, food or beverages in the dance rooms (except covered water).
3. No cell phones in class
4. Do not leave class without instructor permission
5. No hanging on the barres or jumping or climbing on studio furniture.
6. No parents in the dance room except on designated days. We have convenient parent watch windows and you are welcome to watch class through the windows when the curtains are open.
7. Parents are to drop off and pick up students at designated times. We are not responsible for students or their supervision outside of their class time. Students are not allowed to wait in the parking lot outside.
8. **Footworks does not offer refunds. In the event of a serious medical condition, accompanied by a doctor's note stating a medical inability to dance; medical credits for tuition will be prorated based on time required off. No refunds for costumes or competition fees are offered. Refunds will not be offered for change of mind or other circumstances.**
9. We reserve the right to dismiss any student, parent or visitor who is a harm to oneself or others or who is not acting appropriately around children in a family dance environment. Students may be withdrawn from the program; no refunds.
10. Students are placed in dance classes based on discipline, responsibility, attitude, technical skills level and previous experience. Class placement is at the studio director's discretion. **Age is not a final determining factor in class placement.**
11. Scheduled recitals and dress rehearsals are mandatory. Mark your calendars now. During the recital, no dancers will be dismissed during the show time or intermission, no exceptions. Students are to be dropped off before the show and picked up promptly after the show. This is for the dancer's safety.
12. A \$30 charge will be applied to all returned checks.
13. A \$25 late charge is added to all late accounts. Accounts are assessed late fees every 30 days. Students may be suspended from class for late accounts until the account is brought up to date. Parents are responsible to pay tuition in a timely manner. Mark your calendars now as we do not necessarily send home statements.
14. Recreational students are expected to maintain 80% attendance and Competition Company dancers must maintain 85% attendance. Students may be offered a make-up class at a rate of \$28 per half hour at the instructor's discretion. **No make-up classes are available during competition season.** Further, competition company dancers are not allowed to miss more than 1 class the 30 days prior to a competition, or dancers will be suspended. No refunds. Solo/duet time is assessed based on your calendar solo schedule, regardless of attendance. Make-up classes may not be available, therefore please take these times seriously. Additional private solo time may be purchased (please see our guidelines on privates).
15. We send out important information via email, papers sent home from class and information posted in our lobby. It is parent's responsibility to check these sources.
16. Warm up exercises are extremely important. Students who are more than 10 minutes late for class will be given a ½ absence. At the teacher's discretion, tardy dancers may be asked to sit out for the evening due to safety and/or class distraction reasons.
17. Keep our lobbies clean. Hang up all clothing and keep all items neat. Label all items. Clean up all eating supplies and water bottles. Footworks is not responsible for lost, stolen or broken items.
18. Use the restroom before class. Wash hands thoroughly.
19. Face masks optional. Do not come to the dance studio if you are sick or have been exposed to Covid19 in the past 14 days.
20. Be respectful to everyone! Work hard. Parents and dancers should not talk negatively about fellow Footworks Dancers or dancers from other studios. Failure to be respectful may result in disciplinary action.
21. Follow the studio dress code associated with your class. **LEOTARD OR SPORTS BRA is REQUIRED. DANCE SHORTS, DANCE TIGHTS AND DANCE SKIRTS ALLOWED. WEAR PROPER SHOES, NEATLY SECURE HAIR UP AND LIMIT JEWELRY. NO STREET CLOTHING OR BAGGY CLOTHES.** Dancers not dressed appropriately may be asked to sit out for the evening and given an absence on the third warning.
22. **Competition Dancers are to follow their team contracts and are committing to dance from August 2021 thru July 2022, with tuition due in a timely manner. Fall tuition is due in accordance with your payment option. Costume fees are due in the fall, regional competition fees will be due upon receipt of invoice for the 2021/2022 season, with National fees due in the spring. The Competition season runs August to July.** Students failing to meet their competition obligations may be subject to automatic re-choreography fees and additional competition fees along with possible team suspension, with no refunds or credits offered. Every member of a team is important to its success and is expected work together for a great season. Competition company is a privilege, not a right.
23. All classes and rehearsals must take place at the Footworks studio in Kimberly or studio sponsored events.

REGISTRATION INFORMATION (we recommend on-line registration from our website)

Student Information:

Student Name _____

Parent Name _____

Address _____

Home Phone _____ Cell Phone _____

Emergency Contact _____

In the event of a serious injury when a parent cannot be reached, Footworks reserves the right to take necessary medical action. Please list your insurance information and hospital of choice below, as well as any important medical information.

Email address _____

Upon registering for class, either in person or on line, you are agreeing to the following:

I have read, understand and will abide by the rules and policies set forth by Footworks Dance Company. The policies are available in detail in our website at www.footworksdancecompany.com, posted on our bulletin board at the studio and/or posted in this paperwork. I agree that I have read, understand and will abide by these policies. I understand that dance is a physical activity and will not hold Footworks Dance Company by Kim LLC or its staff liable for any injuries (or any competitions or conventions Footworks attends) . I understand and agree that Footworks does not offer refunds and ALL fees are due on the designated due dates regardless of the number of classes attended. I agree to allow Footworks Dance Company to take and use photos for promotional use of the studio. Upon registering for classes at Footworks, You are acknowledging and agreeing that your child's participation in any and all events and classes involves known and unknown risks that may result in injuries or illness that may include, but are not limited to, bruises, cuts, dislocation, fractures, sprains, strains, tears. Also, temporary and/or permanent diseases, illnesses, infections and/ or viruses including, but not limited to, influenza, COVID-19, EBOLA, MERS, and SARS caused by, but limited to, bacteria, virus, fungi, protozoa and/ or helminths. I hereby release Footworks Dance Company, LLC and it's employees, instructors, owners, volunteers and representatives from any and all liabilities, claims, actions, directly or indirectly arising out of or related, to any loss, damage or injury or death that may be sustained related to COVID-19 while participating in any activity on or around the premises or while using the facilities. I will not hold Footworks Dance Company, LLC or it's employees, instructors, owners, volunteers and representatives liable for ANY injury, death, illness, disease, virus or infection.

Signature of parent

Competition Company Contract (for competition dancers only)

Participation on a competition company/team is privilege, not a right. Instructors and/or the Studio Director have the final say in any and all matters concerning these groups.

Company/team dancers have read, understand and agree to the following participation guidelines upon their registration to their company/team and team acceptance confirmation:

- _____ We will be committed to our team from July 1, 2021 to July 31, 2022, putting forth our best efforts to meet the demands and requirements as set forth by Footworks Dance Company. All practices and performances must take place at Footworks in Kimberly, or at studio sponsored events. No offsite practices allowed.
- _____ Regular attendance and participation in classes is required by all company/team members. Members must maintain 85% attendance throughout the year. Tardiness may be counted as a ½ absence. Absences exceeding those mentioned will require make-up classes at the availability of my instructor, and at the cost of \$28 per half hour session while meeting the private lesson guidelines. Failure to comply will result in suspension from competitions or removal from the company/team without refund or account credits. **Instructors may not have make-up times available during competition season.**
- _____ All tuition, costume, and competition registration fees, as well as any other related fees and expenses, are required to be paid in full by the dates set by Footwork Dance Company. All payments are the sole responsibility of the company/team member. Failure to comply will result in suspension from competition. I have read the policies on payments, late fees and refunds. **Footworks does not offer refunds or account credits.**
- _____ Competition company/team members must follow the Footworks Dance Company dress code at all times. Dress code is not solely attire, but includes wearing appropriate shoes at all times. Students coming to class not properly dressed may receive a ½ absence for each class.
- _____ Competition Company/team members are expected to set an example in technique and performance in all classes. Students are expected to give 100% effort during all class periods. Students not performing to the best of their abilities may receive a ½ absence at the discretion of the instructor.
- _____ Participation in your initial **Performance Company, Technique class** and an **enrichment ballet class**, is required of competitive dancers in accordance with their team requirements, along with any required or desired competitive focus companies and enrichment classes. Please see your instructor regarding specific company/team requirements. Classes in June & July & August are required of competition company dancers, in addition to the fall session, in their dance genres.
- _____ All company/team members must have or purchase an official team jacket. Ordering information will be made available in September. Dancers must wear their team jacket or Footworks apparel when at competitions on stage for awards and as a cover-up in lobbies.
- _____ **Competition company/team members and their family and friends are never to degrade or put down any other dancer's ability, performance, appearance or personality, or put any one down in general, either at Footworks Dance Company or at any public team event or on any public media source such as facebook (among others).** We are representing the studio whether we are on or off the stage, and need to do so with professionalism and good sportsmanship. Working as a team and not degrading each other is required of all Team members. Failure to work together as a team in accordance with the director, studio and instructor's guidelines may result in suspension or removal from a team. BE NICE!
- _____ **Participation in scheduled regional competitions is required of competitors. Participation in nationals (as determined in the spring, along with fees due) is required of national team members.** If any dancer is unable or unwilling to compete for any reason at regionals or nationals, other than those accompanied by a doctor's note or prior written consent at the beginning of the season, will be subject to automatic re-choreography fees of \$100.00 per dance **and** for any substitute dancer's competition fees in accordance with the fees **and** for additional time the teacher must work with the class at a rate of \$56 per hour **and** may be suspended from select future competitions or the entire company, without refund. We will always listen to extenuating circumstances before making a final determination on suspension or team removal, for example, a close family member's funeral will constitute extenuating circumstances. If you will miss a competition, you will provide a substitute dancer with your costume, if requested.
- _____ I have read, understand and will abide by the studio policies available for review on our website at www.footworksdancecompany.com. I have read and agree to my select company requirements.
- _____ COMPETITION COMPANY FEE SCHEDULES AND PAYMENT DUE DATES: Fall tuition fees are due in full for the entire session in accordance with your payment option due dates, Costume deposits/fees are due in the fall, Regional competition fees upon receipt in fall/spring, national competition fees are due in the spring (on a designated date to be announced).

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____